

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

D R A F T

Minutes from the Parish Council Meeting of Tuesday 21st February 2023

Present:

Mark Strange (Chair)

Christine Nugent

Neil Green

Karen Saunders

Phil Nickson

John O'Connell

Stephen Andrews (CDC)

Steve Trotter (CDC)

Dom Morris (GCC)

Teresa Griffin (Clerk)

Colin South (resident)

Paul Appleyard (resident)

Mark Strange began the meeting by saying how sad and shocked we all were to hear of the passing of Richard Mendum, Head of Kempford School. Our thoughts are with the family, friends, colleagues and children of the school. He will be very sadly missed.

1. **Apologies:** Tony Williams
2. **Minutes:** Minutes of the Parish Council Meeting held on 17th January 2023 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:**
 - Colin South commented on the news of Pye Homes proposal to submit a new planning application shortly. In his opinion the only change from their previous application is the reduction in number of houses. Kempford is still an unsustainable village and Cotswold District Council has a 7 year housing supply. Ms Hill, the Planning Inspector acting for the Secretary of State who did the previous appeal refused it mainly on Policy DC3 and that has not changed. Another reason for refusal was privacy of other houses, which until we receive detailed plans cannot be assessed. He would hope the application gets refused on the same basis.
Mark Strange advised that the original application was refused on three points, one of which was that there was no Section 106 in place with the Parish Council. There has since been a legislation change and Section 106's replaced with the Community Infrastructure Levy (CIL). Stephen Andrews advised that there would still need to be a Section 106 to deal with GCC and Highways for example and they can still be used for the Parish Council in addition to CIL to enable things to be sorted as a direct consequence of the development. Whereas CIL can be used for any purpose for the benefit of the community.
Colin South asked if the Parish Council has considered updating the Housing Needs Survey. This was discussed in respect of the Bromford plans for Oakley Flats and Cross Tree Crescent. The Clerk advised that she has been trying to get in touch with Bromford for an update on when the newly built houses will be occupied and timescale for the next stage. It was agreed the Parish Council would look at undertaking a new survey.
Colin asked if there were any plans to produce a Neighbourhood Development Plan given that the Parish Council had tried previously to get some interest and help from the community. Stephen Andrews advised that there had been a few comments and offers of help on the village Facebook page when mentioned. Mark Strange advised that the Parish Council would like to try again. Colin mentioned that the Strategic Housing and Economic Land Availability Assessment (SHELAA) has been updated since Pye Homes previous application, and it still shows the 3 fields to the rear of the Knoll as 'undeliverable'. Stephen Andrews advised that the term 'undeliverable' doesn't necessarily mean it won't be developed, but that it would cost more to deliver.
Colin advised that a WhatsApp Group chat has been set up for people opposed to the plans and people can request to join by emailing cornnotlawn@gmail.com. 40 people have already joined the group. Finally, has the Parish Council submitted comments to the current NPPF consultation which ends on the 2nd March 2023? The Clerk advised that no notification of this has been received but will look in to it.
 - Paul Appleyard reported that he has received a flyer from Pye Homes and asked if this is the first the village has heard about it? Mark Strange confirmed that it is.
Paul is concerned about the access and additional vehicles.

7. **County Councillor's Report:** Dom Morris reported -
- Winter Update – It was the coldest December in 100 years and resulted in 170 grit runs. These are carried out by the same crews who do pothole repairs which have resulted in some catching up needed. Currently there are 36 gangs out repairing pot holes. There will be a wash up and debrief on how the County Council has performed when we get out of Winter and how we can work better with the rural communities.
 - Community SpeedWatch – We have finished Phase 2 and I believe you had an application in this phase as well as Phase 1. This will be the end of the phase when we prioritise speed and safety within Parish Boundaries. You may have seen that there have been some awful accidents on the fast A and B roads between communities and we will be focusing on behaviour changes for these hotspots.
 - Details of the trial on clusters of quarries in the north of the county have been circulated. Its aim is to consider the wider impact a number of quarries has on communities rather than looking at one individual site. I have asked for this to be rolled out here in the south of the county.
 - Persimmon/Top Road – I have asked the Highways director to facilitate an urgent meeting on this matter, bringing together GCC Highways, legal & education and CDC planning so we can get every stakeholder in a room together to sort this. Unfortunately there has been a death in the team at GCC so I have been unable to chase further.
 - Hannington Road Closure – from the emails it would appear appropriate barriers etc. are in place now. Mark Strange advised that they were moved again to allow access to the couple of cottages but appear fine now. Neil Green reported that one of the concrete barriers has been tipped over. Stephen Andrews advised that they have been moved again today closer to the bridge, and although there are improved signs there is not much space for vehicles to turn around. Mark Strange asked if it is possible for the section of road to be resurfaced whilst it is closed as it is very poor and makes sense to do it during this closure and that this issue has demonstrated the poor communication between Gloucestershire and Swindon Highways Teams.
8. **District Councillors Report:** - A summary of meeting topics and updates circulated to Parish Councillors prior to the meeting, with further discussion on the following -
- A reminder that Voter ID will be required for the forthcoming elections.
 - With regards to the Canal Water Transfer proposal, the Abingdon Reservoir has now been confirmed as first preference by Thames Water, but if the Canal Transfer was to go ahead a date of 2040 has been given.
 - Progress is being made on the multi-user path with Sustrans and a further meeting is being held on Thursday. A draft brochure has been produced and once approved will be circulated. The next stage is to then talk to local landowners. Dom has arranged for me to meet with Sarah Williams at GCC in March to see if any funding can be allocated to the project.
9. **Kempsford Parish Council**
- **Grass cutting contract for Kempsford** – two tenders were received. It was agreed that the contract remain with John O'Conner GM Ltd for the forthcoming season.
 - **Top Road Land Transfer** – covered in County Councillor's report above.
 - **Prevention of Travellers** – Following issues Fairford and Lechlade experienced last year discussion took place on how accessible the Hazel View community facilities would be. The car park barrier can be shut and at present the only way of preventing vehicles accessing the sports pitch would be by parking cars across the opening. When the land transfer takes place it was agreed bollards or a further barrier should be implemented.
 - **Kempsford Permit Parking Scheme Review** – A meeting has been arranged for the 3rd March to discuss whether there is still a need for the scheme and if so, how it can be managed.
 - **Review of Information Audit, Privacy Notice for staff, councillors & role holders, General Privacy Notice, System of internal control and Risk Assessment Schedule** – Documents were reviewed and agreed no changes necessary. Some amendments and additions will be required when the AutoSpeedWatch cameras are received and documents should be reviewed again then.
 - **Updates from meetings attended**
 - The Clerk reported on the Lake 104 Meeting which was more focused on the LBY Country Park. They are proposing a tented structure be used for the Visitor Centre, serving coffee and cakes. The general opinion was that this would be supported and more appropriate than the previous large building and could be delivered by the summer. A meeting is being arranged to walk and determine the exact route for the Public Right of Way around the Lake
 - Karen Saunders reported on the Village Hall Committee meeting –

- * It was a more positive meeting and a Treasurers Report was presented.
- * They are currently reviewing rates as there are differences to other halls depending on the type of event/function.
- * They have asked if it would be possible to keep some important documents in the Parish Council cupboard. Councillors agreed to have a look after the meeting.
- * Coronation Day – it is planned to open the hall up on the Saturday between 9am and 5pm and use a projector to screen the TV coverage. Mark Strange advised that the Beer Festival one is broken and they are looking to replace it, in which case it could be borrowed. The Clerk advised that there is National Lottery funding available for Coronation events which could cover this, but would need to be applied for as soon as possible.
- * The committee were reminded of the Annual Parish Meeting in April.
- * £160 profit was made at the recent Bingo.
- * The committee will be looking at the responsibility of Trustees and the Charity Commission website was suggested as a starting point.

● **Resident's reports to Councillors –**

- A complaint has been received about the generator noise from RAF Fairford. It was agreed they should contact Jenny Collyer copying Stephen Andrews in.
- The Church Warden would like to proceed with the purchase of the noticeboard -Stephen Andrews to chase up with Planning.
- There has been a complaint about the Kempford to Whelford Cycleway. Dom to check with Highways if they could sweep it, if not Aggregate Industries will be approached as part of their offer of community work. The resident has also suggested forming a working party to clear back the brambles which are encroaching on the path.
- Mark Strange was asked if the Parish Council would be organising a Coronation Event and advised that we wouldn't but would offer to support any events organised by the community. He was also asked if the Parish Council would be providing commemorative mugs, as done previously. Councillors discussed this and agreed not to.
- A resident has offered a water pump to the Parish Council. It was agreed not to accept the offer as in times of flooding it would be difficult to prioritise who should use it and also there is a risk that inappropriate pumping could result in flooding to others.
- Aggregate Industries have been asked if they can remove the graffiti from their sign at the quarry entrance and they have agreed to look at it.

10. **Planning & Licensing –**

- 23/00075/FUL Full application for partial conversion of ground floor to extend exiting accommodation, fenestration alterations & associated works at Holiday Let Willow Court, Whelford Rd, Fairford
Decision: **No Objection**
- 23/00054/FUL Full application for conversion of ground floor of Stable Cottage to residential use ancillary to Church Farm at Stable Cottage Ground Floor, Whelford. Decision: **No Objection**
- 23/00023/OUT Outline application for Residential development of up to 100 residential dwellings (class C3 uses), up to 70-bed care home (Class C2 use), employment uses (Class E(g) uses), highway accesses from The Wern; new pedestrian route to Lechlade, cemetery extension, flood alleviation scheme & associated landscaping, earthworks, parking, engineering works, demolition and infrastructure. All matters reserved except for the principle access junction from The Wern at Land North of The Wern, Lechlade. Decision: **Support objection from Lechlade TC & emphasis concerns about pressure on Doctors, flooding/water & traffic.**
- 21/0032/CWMAJM Further information available in relation to the Environmental Statement – Mineral Extraction and related at former RAF Down Ampney Airfield & Surrounding Areas. Decision: **No additional comments.**

Cotswold District Local Plan 2011 – 2031 Partial Update – **Councillors to look at in more detail.**

11. **Finance**

1. The following bills were approved to be paid:-
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|--------|---|------------------|
| 002305 | CDC (Newsletter printing) | £103.84 |
| 002306 | John O'Conner (Kempford grass January & February) | £492.14 inc. VAT |
| 002307 | Information Commissioner (Data Protection Fee) | £40.00 |

002308	T Griffin (Norton Antivirus subscription)	£15.00 inc. VAT
002309	T Griffin (wages, holiday and use of home)	£559.88
002310	HMRC (PAYE)	£81.60
Receipts since last meeting:		
	Bank Interest	£33.58

The cancelled cheque to replace the lost one for Viking Direct was cashed

2. The Finance Report was agreed and approved.

12. **Clerks Report** – GAPTC have confirmed an Independent Auditor for the financial year ending 31st March 2023.

13. **Correspondence** –

- GCC Public Engagement Survey on how to reduce Gloucestershire’s transport emission – Councillors to complete individually if desired.
- King Charles III’s Coronation – covered above.
- All correspondence received via email has been circulated.

14. **Date of next meeting** – 21st March 2023

Meeting ended at 9:20

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Williams, Mr Nickson, Mr Strange, Mr O’Connell, CD.Cllrs, C.Cllrs.